

**Addendum No. 1 to
City of Auburn, Maine
2024-034 Legal Services
April 11, 2024**

This addendum amends and /or supplements the bid documents as indicated below. Only these items alter the bid documents. Any verbal discussions or responses are hereby declared null and void. Please acknowledge this addendum on the Bid Form.

Clarifications to the Bid Documents:

Question: In the qualifications section, it says, “identify the principal attorneys,” and we wanted to confirm that this can be more than one attorney?

Answer: Yes, there can be more than one attorney contributing as a team, the City of Auburn would prefer a single team-lead and point of contact for ease of initial communication.

Question: In the general conditions section, there is language about Bonds, Retainage, and Payment. What exactly are you looking for in this section?

Answer: This is standard language included in all RFP postings from the City. This section would not apply to this request as no project with a contractor is involved.

Question: Will you please advise how many copies are requested to be included with submittals? Are you accepting electronic copies?

Answer: Page 3 of the RFP document states, “Submissions must be completed in full, in ink, and must be signed by firm official. Bid proposal must be notarized prior to bid being sealed and will be disqualified if not notarized. Please state “BID# 2024-034 Legal Services” on submitted sealed envelope.” We are not accepting electronic submissions to maintain the integrity of a blind proposal process. One copy is sufficient for submission.